

# stewart title®

Stewart Title Guaranty Company is a leader in the Canadian title insurance industry and is headquartered in Toronto with offices located from coast-to-coast. Best known for its innovative technology systems that enhance the real estate closing process, Stewart Title helps lawyers increase efficiency and decrease costs by offering value-added title insurance products for residential and commercial properties.

At Stewart Title, our motto is *magnificent service by inspired professionals*. We offer a challenging and team-oriented environment, as well as a competitive salary and complete benefit package.

We are currently recruiting for a **Claims Counsel** to join our Claims Department in the Toronto office. This position plays an integral role in our company's dedication to Customer Service excellence.

## **Responsibilities:**

- Investigating and responding to complex claims inquires on residential and commercial policies
- Evaluating claim inquiries with respect to coverage provisions and determining which claims are covered
- Preparing coverage/denial letters and other correspondence
- Handling all communication with the Insured and/or their lawyers
- Determining and acting upon the appropriate resolution to claim inquiries
- Liaising with our Underwriting Department on title/survey matters, policy questions and customer concerns
- Providing high quality service to clients

## **Skills & Requirements:**

- A strong background in Real Estate law both residential and commercial
- Some litigation experience would be an asset
- Knowledge of the Title Insurance Industry
- At least 5 years' experience practicing law in either private practice, in house or with a regulatory body.
- Ability to exercise independent judgment, innovation and initiative
- Ability to multi-task and adhere to numerous concurrent deadlines
- Excellent verbal and written communication skills
- Excellent interpersonal and presentation skills
- Proficient in Microsoft Office Suite
- Adapts readily to a fast pace and dynamic environment
- Effectively interacts within a team setting
- Resourceful in nature
- Candidate must be enthusiastic and entrepreneurial

To pursue this opportunity please forward your cover letter and resume to the HR Department via email ([INTLresumes@stewart.com](mailto:INTLresumes@stewart.com)) or alternatively via fax (416) 981-7214. Please make sure you include the position you are applying for and salary expectations in the cover letter.

Stewart Title is committed to accommodating persons with disabilities. If you require accommodation during any aspect of the application process, please let us know. We can be reached by:

- Email ([INTLresumes@stewart.com](mailto:INTLresumes@stewart.com))
- Telephone: (416) 307-3300 (please ask to speak to a Human Resources representative)
- Mail: 200 Bay Street, Suite #2600, Toronto, ON M5J 2J2
- Fax: (416) 981-7214

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**Privacy:**

Your privacy is important to us. We consider and define Personal Information as any data relating to an individual, whether it relates to his or her private, professional or public life. It can be anything from a name, a photo, an email address, bank details or posts on social media. We only collect, store, use and disclose Personal Information from prospective and current employees for legitimate employment, legal, and business purposes. You can learn more about how we handle and process your personal information in relation to our recruitment process by making a request to our Human Resources department.

*Thank you to all applicants for your interest. Please note, only those that are under consideration will be contacted.*